

MARINE DETACHMENT
USS SPRINGFIELD (CLG-7)
FLEET POST OFFICE, NEW YORK, 09501

MarDetO 1050.15A
TJE:rcm
20 June 1968

MARINE DETACHMENT ORDER 1050.15A

From: Commanding Officer
To: Distribution List

Subj: Leave and Liberty

Ref: (a) MCO P5000.3 MARCORPERSMAN
(b) MCO 1050.15
(c) SPFLDINST 1050.1A

1. Purpose. In accordance with references (a) through (c) the following instructions are promulgated to establish procedures for:

- a. Checking in and out from liberty/leave.
- b. Requesting leave.
- c. Turning in organizational equipment and clothing prior to departing on leave.

2. Cancellation. MarDetO 1050.1

3. Liberty Procedure

a. As defined by reference (c) normal liberty will be granted to conform with liberty as listed in the Plan of the Day.

b. Sergeants and below will check in and out with the Sgt/Cpl of the Guard.

c. Normal liberty, when away from homeport, will expire at Fleet Landing when anchored out or on the Quarter Deck when tied up, as follows:

- | | |
|---|------|
| (1) Staff Noncommissioned Officers | 0230 |
| (2) Noncommissioned Officers | 0200 |
| (3) Lance Corporal and Below | 0100 |
| (4) Or when directed by Plan of the Day | |

d. Overnight liberty may be granted to Corporals and above and selected Lance Corporals and below as an earned privilege. When overnight liberty is granted personnel will be off the streets upon expiration of normal liberty as listed in paragraph 2.c above.

MarDetO 1050.15A
20 June 1968

e. Special/Early liberty may be granted to deserving personnel. Request will be made and routed through the chain of command 24 hours prior to commencement of liberty, and 72 hours prior to weekend liberty.

f. After normal working hours personnel checking out on liberty will present a valid I.D. card (DD Form 2MC, 1Mar59) to the Sgt/Cpl of the Guard. The Sgt/Cpl of the Guard will in turn issue appropriate cards, overnight or special liberty chit if the Marine is not on a controlled liberty status. During normal working hours personnel will check out from the Marine Detachment Office.

g. There will be two liberty lists maintained, one for personnel who's liberty expires upon expiration of normal liberty and one list maintained for personnel who have special liberty to expire after the expiration of normal liberty.

h. No personnel will be authorized to check out on liberty after 2300 without prior approval from the Commanding Officer or the Executive Officer of the Detachment, when the Detachment is abroad.

4. Leave Policy

a. Leave is the authorized absence of any individual from a place of duty. Personnel are encouraged to take leave annually as accrued to the extent consistent with military requirements and other exigencies.

b. Personnel desiring leave will complete a special request form and route it through the chain of command to reach the 1STSGT's Office at least 6 days prior to commencement of leave.

c. Weapons will be turned in to the Detachment Gunnery Sergeant prior to going on leave for a period in excess of 72 hours.

d. Organizational property and personal clothing will be turned in to the Supply NCO when granted a leave to CONUS.

e. Personnel going on leave will check in and out with the 1STSGT during normal working hours and after normal working hours he will report immediately to the Sgt/Cpl of the Guard to be checked in. When checking to/from leave, the date and time of departure/return will be entered on the leave paper as well as the persons signature and rank who checks him in/out.

f. As defined in reference (b) a Marine on annual leave and/or delay status may get a 5 day extension by the following:

(1) Be responsible for recruiting an acceptable applicant for enlistment in the Marine Corps. The recruiting Officer must endorse leave papers or orders granting leave extension (cognizant commands will be informed of the extension by message by the Recruiting Officer the date the extension is granted).

MarDetO 1050.15A
20 June 1968

g. Before leave is authorized it must be ascertained that personnel going on leave have sufficient funds to reach leave address as well as for returning to their duty station.

5. Information. As required by reference (a) and (b) the following information is furnished:

a. Military police, air police, and shore patrols of the armed forces and all officers, warrant officers, petty officers, and non-commissioned officers are authorized to take preventive or corrective measures, including apprehension if necessary, in the case of any member of the armed forces who commits a breach of the peace, disorderly conduct, or any other offense which reflects discredit upon the services. Personnel so apprehended will be returned to the jurisdiction of their respective services as soon as possible.

b. Personnel on leave or liberty must understand that this authority has its foundation in law and that they are required to conduct themselves accordingly. Those exercising such authority are enjoined to do so with judgement and tact. Particularly, apprehension should not be resorted to where corrective measures will suffice.


T. J. EBBERT

DISTRIBUTION "D" less Medical Dept.